

1. **PROJECT NAME:**  
Carson City School District Safe Routes to School Coordinator
  
2. **PROJECT LOCATION**  
Carson City School District, 1402 West King Street, Carson City, NV 89703  
775-283-2100 or 775-283-2012
  
3. **PROJECT CONTACT – GROUP**  
Muscle Powered – Citizens for a Bikeable and Walkable Carson City  
Anne Macquarie President, [musclepow@sbcglobal.net](mailto:musclepow@sbcglobal.net), [www.musclepowered.org](http://www.musclepowered.org),  
775-882-4898
  
4. **PROJECT CONTACT – INDIVIDUAL**  
Barbara Howe, Carson City School Board Trustee  
233 Tacoma Avenue, Carson City, NV 89703, [bhowe@health.nv.gov](mailto:bhowe@health.nv.gov)  
775-882-0485
  
5. **SPONSOR**  
Carson City School District, 1402 West King Street, Carson City, NV 89703  
775-283-2100 or 775-283-2012
  
6. **PROJECT SPONSOR CONTACT**  
Ron Beck, Carson City School District Grant Writer, 775-283-2012,  
[rbeck@carson.k12.nv.us](mailto:rbeck@carson.k12.nv.us), 1402 West King Street, Carson City, NV 89703
  
7. **SCHOOL ASSESSMENT TEAM MEMBERS (if grant is funded)**
  - a. Public Works – Patrick Pittenger, Carson City Transportation Manager & CAMPO Liaison, 3505 Butti Way, CC, 887-2355, [ppittenger@ci.carson-city.nv.us](mailto:ppittenger@ci.carson-city.nv.us)
  - b. School District – Barbara Howe, School Board Trustee, 882-0485, [bhowe@health.nv.gov](mailto:bhowe@health.nv.gov)  
Mike Mitchell, CCSD Operations Chief, 283-2006, [mmitchell@carson.k12.nv.us](mailto:mmitchell@carson.k12.nv.us)  
Ron Beck, CCSD Grant Writer, [rbeck@carson.k12.nv.us](mailto:rbeck@carson.k12.nv.us)
  - c. School Administration – School/Site Specific
  - d. Walking and Bicycling Advocacy - Muscle Powered, Anne Macquarie President, [musclepow@sbcglobal.net](mailto:musclepow@sbcglobal.net), 882-4898 & Community Partners, LLC, Sue Newberry, 720-2400 [suenewb@nvbell.net](mailto:suenewb@nvbell.net)
  - e. Parents - School/Site Specific
  - f. Health Department – Marena Works, RN, Carson City Health & Human Services, [mworks@ci.carson-city.nv.us](mailto:mworks@ci.carson-city.nv.us), 900 E. Long Street, CC, 887-2195
  - g. Air Quality Agency – none
  - h. Safety Organization – NDPS -Office of Traffic Safety Certified Instructors
  - i. Law Enforcement – Chief Deputy Steve Shutey, 887-2020, ex. 1903
  - j. Fire Department - none
  - Adjoining Neighborhood residents – School Site Specific
  - k. City, County and State Transportation agencies – CAMPO Contact, Patrick Pittenger, see Number 1

## **BUDGET**

8.	CATEGORY	
	Infrastructure and Non-Infrastructure	Non-Infrastructure
9.	PROJECT AMOUNT REQUESTED	\$15,000.00
10.	TOTAL PROJECT COST	\$15,000.00
11.	PROJECT COST ESTIMATE	\$15,000.00

**Engineering Component-**  
**Education Component**  
**Encouragement Component**  
**Enforcement Component**  
**Evaluation Component**

Since this is not an actual 'school-based' grant, the 5 "E's" don't seem to fit. Reading the project description below will provide a list of duties for the PT Coordinator and hopefully communicate what we want to accomplish through this grant. We plan to offer a temporary contract of \$30/hour for 500 hours for Carson City School District's 8 eligible schools.

## 12. **PROJECT DESCRIPTION**

This grant is for a part-time, contracted, Safe Routes to School Coordinator for the Carson City School District. This PT Coordinator would oversee any successful grants received during this funding cycle, as well as complete the planning process for those schools yet to apply.

The following will be completed for each school :

- Conduct a school-wide travel survey at the beginning of the project to assess the various transportation modes students use to go to and from school.
- Conduct a school site design analysis and a neighborhood site assessment to determine the conditions of street traffic, parent and bus drop-off locations, sidewalks, crossings, and the overall safety of existing routes to school.
- Administer attitudinal surveys/interview parents and students, identifying their concerns.
- Generate a list of planned improvements and present to the appropriate government entity for consideration and funding using a variety of monetary sources, including NDOT's Safe Routes to School dollars, Regional Transportation Commission monies and sidewalk "enhancement" funds.
- Provide Traffic Safety Training to physical education teachers, school resource officers, crossing guards, and all other interested staff and community members.
- Implement a Traffic Safety Education curriculum for students. Encourage parents to participate through "walking school bus" and "bicycle train" programs and other "safe" neighborhood initiatives.
- Administer a follow-up travel survey and establish an on-going process to continue to assess traffic hazards.

- Write a bicycle/pedestrian safety component into the "School Improvement Plan" dealing with safe routes, a safety committee, and a safety education curriculum.

### 13. **SCHOOL**

This planning grant would include those Carson City School District schools yet to apply for NDOT Safe Routes to School monies, which include:

elementary schools: Fritsch, Empire, Mark Twain

middle schools: Carson and Eagle Valley

In addition, the PT Coordinator would gain the responsibility of assisting school staff to implement and evaluate Safe Routes to School Programs in any schools successfully funded this funding cycle, and further develop upon their initial successes and continue to develop their programs.

### 14. **OWNERSHIP OF PROPERTY**

All property will be owned by Carson City School District, a governmental agency.

15. No Maintenance of the Project is required.

16. No right-of-way is needed

17. No environmental impact is expected. No permits are needed.

### 18. **PROJECT SUPPORT**

This project is supported by the Carson City School District, all of the Principals and Physical Education Teachers within the Carson City School District, the following school's PTA/PTO groups: Fritsch, Mark Twain, Empire, Carson Middle and Eagle Valley Middle and Muscle Powered.